



**UNIVERSITY
OF TRIESTE**

Education and Research Services Division
International Services Branch
International Mobility Office

CALL FOR OVERSEAS APPLICATIONS 2025-2026

All information and official documents relating to this call for applications, including the list of possible destinations, the official guidelines and attached documents, any updates and deadlines, are available on the [Overseas 2025-2026 webpage](#).

This call may be reopened with new destinations or updates, which will be promptly communicated through the official University channels.

FOREWORD

The University of Trieste provides scholarships for international mobility periods at European and non-European universities with which the University has signed an international agreement.

Examinations and activities carried out abroad will be validated provided that they are scheduled in the Learning Agreement, i.e., the document that defines the study programme to be followed during the period of study abroad. If the agreement allows for it, students will also be able to carry out research activities for their thesis and/or other educational activities, as long as they have been included in their Learning Agreement.

Requirements for admission are laid out in each international agreement (Annex A). Interested students should pay particular attention to any restrictions to their selected destination as only students enrolled in the degree course or department indicated in the agreement are eligible.



ARTICLE 1 – CANDIDATE PROFILE AND ADMISSIBLE ACTIVITIES

GENERAL REQUIREMENTS

All applicants must be enrolled at the University of Trieste and meet the following requirements:

1. enrolment at the University from the submission of their application to the end of their mobility period (without any interruptions);
2. enrolment at the University for the academic year covering the entire mobility period, from departure to return (2025-2026).
3. enrolment in one of the UniTS degree courses indicated in the agreement with their selected destination for the whole of their mobility period, without exceeding the usual duration of their course by more than one academic year.

SPECIFIC REQUIREMENTS

Requirements for the submission of applications for each destination vary depending on the individual international agreement. These details are specified in the relevant pages of Annex A.

Candidates who fail to meet the requirements may be excluded from the selection at any stage of the procedure, even after the publication of the list of successful candidates. In case of exclusion, they will be required to repay any grants already received in full.

ARTICLE 2 – FINANCIAL CONTRIBUTION

Grants paid pursuant to this article are subject to availability of funds. In case of insufficient financial resources, the University may limit the maximum duration of grants.

Payments will be made exclusively by bank transfer to the recipient's **bank account or to a joint account in the recipient's name**. Bank account details must be entered in the online academic services portal (Esse3).

The selected candidates receive a mobility grant. The monthly allowance is proportional to the final length of the mobility period and varies according to the destination country, as indicated in Annex A.

The amount due to each recipient is determined through an algorithm based on the 360-day commercial year. As a result, each month is considered to last 30 days, regardless of its actual duration.

Payment of the grant is made in two instalments. The first instalment is 70% of the presumed total and is paid on departure. The second instalment will be calculated on the basis of the final, confirmed duration of the mobility.

No extensions will be granted to the period originally indicated in the mobility agreement.



The grant will only be paid if the recipient obtains at least 1 ECTS/CFU abroad during their mobility period. If the student fails to obtain any credits, they will be required to return any amounts already received and will lose their right to the second instalment.

If applicants receive any other financial support for mobility from Italian or EU public bodies during their mobility period, they must declare it. The International Mobility Office will verify whether this additional support is compatible with the grant awarded under this call.

ARTICLE 3 – SUBMISSION OF APPLICATIONS

Candidates must first read the call and the application instructions available on the relevant section of the call webpage.

Candidates must apply for the relevant call by logging in to the Esse3 online academic services.

Each applicant may only apply for one destination.

To complete their application, candidates must:

- fill in and upload the 'supplementary form' with the information necessary to evaluate their application;
- confirm their application in the Esse3 online academic services.

The 'supplementary form' and the application instructions are available on the call webpage.

APPLICATION PERIOD:

The deadlines for applications vary depending on the destination. These details are specified in the relevant pages of Annex A.

Candidates are invited to complete the application procedure well before the deadline, in order to avoid server overload close to the deadline.

After the deadline, the relevant sections in Esse3 online academic services will automatically disappear and it will not be possible to submit, edit or confirm any applications. Only applications which comply with the provisions of this article will be accepted.

ARTICLE 4 – SELECTION AND SUCCESSFUL CANDIDATES

Candidates receive a score consisting of the sum of two elements: one automatically determined from the student's academic record, and the other related to the evaluation of their motivation letter.

The academic record score is determined as follows.

If the candidate is enrolled in a bachelor's degree or in an integrated master's degree:

$(2/3) \times [(average\ mark) + 30 \times (acquired\ credits/required\ credits)]$



To calculate the average mark and the number of credits acquired, the office will take into account all exams registered in the Esse3 online academic services by the destination deadline detailed in the relevant page of Annex A.

The required credits are 60 ECTS/CFU per year of course.

If the candidate is enrolled in a master's degree:

$$\{(1/6) \times [(average\ mark) + 30 \times (acquired\ credits/required\ credits)]\} + [bachelor's\ degree\ score]$$

To calculate the average mark and the number of credits acquired, the office will take into account all exams registered in the Esse3 online academic services by the destination deadline detailed in the relevant page of Annex A.

The required credits are 60 ECTS/CFU per year of course.

The bachelor's degree score is calculated on the basis of the final mark the candidate obtained at the end of their bachelor's degree:

30 points for a final mark of 110 or 110 cum laude;

28 points for a final mark of 105 to 109;

26 points for a final mark of 101 to 104;

24 points for a final mark of 66 to 100.

In both cases, the academic record score is added to the assessment of the motivation letter made by the mobility coordinator, who can assign an additional score from 0 to 30 points. Doctoral candidates are evaluated by a special committee composed of the mobility coordinator and the coordinator of their PhD course.

If two or more candidates earn the same final score, priority is given to the candidate who confirmed their application first in the online academic services Esse3.

The rankings are published on the official register of the University and on the call webpage by the deadline indicated in the relevant page of Annex A.

The online publication of this list has legal value.

ARTICLE 5 – OBLIGATIONS OF SELECTED CANDIDATES

Successful candidates are considered to have automatically accepted their mobility.

Any refusals must be promptly communicated and duly justified to outgoing.students@amm.units.it.

Successful candidates automatically forfeit any other applications for mobility during the same period.



If one of the successful candidates refuses their position, the International Mobility Office may contact another eligible candidate. Candidates selected for reallocations will have to accept their position according to the instructions and deadlines given by the International Mobility Office. Acceptance of reallocations may also depend on deadlines established by the host institution.

Candidates not present on the official lists are invited to check their institutional email frequently, as acceptance deadlines may be given with little notice.

Successful candidates must read the additional obligations provided for in the Guidelines published on the call webpage.

If the host institution requires a registration procedure and/or any additional documentation (e.g., language skill certificate), the selected candidate must meet all additional requirements within the deadlines set by the host institution, under penalty of exclusion. Candidates are responsible for verifying any requirements and obligations set by the host institution.

The allocation of a mobility period becomes effective upon acceptance by the host institution.

Participants who fail to submit the necessary documentation for the recognition of educational activities and the payment of the financial contribution may be required to reimburse the contribution received in full or in part.

ARTICLE 6 – INSURANCE

During their mobility period, recipients have health, civil liability and accident insurance.

- Health insurance: guaranteed by the European Health Insurance Card (EHIC). For further information, please visit this [page](#) (mobility to EU countries). All recipients, in particular non-EU citizens, are invited to contact the local health authority (*azienda sanitaria locale* – ASL) to verify the health care conditions in their destination country.
- Civil liability: the University of Trieste offers all enrolled students civil liability insurance through a policy signed by companies operating in the sector.
- Insurance for accidents at work: the University of Trieste offers insurance coverage for accidents at work through the national insurance system (consolidated law on the National Institute for Insurance against Accidents at Work [INAIL], Italian presidential decrees No 1124/65 and 156/99).

University insurance cover for accidents at work and civil liability only covers accidents which occur during study and internship activities. It does not cover any risks associated with the medical profession and the use of health facilities. Therefore, recipients who fall into this category must provide a supplementary insurance at their own expense.

In case of any ongoing health emergencies candidates will have to:



- constantly monitor the situation in their destination country so as to remain up to date about the health and safety provisions in force and to ensure that they comply with all requirements, restrictions and the specific rules of the host institution;
- if necessary, they will provide additional health and/or travel insurance covering the risks related to any ongoing emergencies. The University will not be liable for any risks, inconveniences or exceptional or unexpected costs incurred due to the interruption or cancellation of mobility periods.

ARTICLE 7 – ACCESS TO OFFICIAL DOCUMENTS, DATA PROCESSING AND STAFF MEMBER IN CHARGE OF THE ADMINISTRATIVE PROCEDURE

The personal data collected for the purposes of this selection will be processed in accordance with the European Regulation No 2016/679 on the protection of personal data. Data may also be processed using IT. Aggregate data may also be used for statistical purposes by the Italian Ministry of Universities and Research.

Where necessary, personal data may be transferred to universities located in non-EU countries. In this case, the University will adopt an adequacy decision pursuant article 45 of the General Data Protection Regulation – Commission Implementing Decision (EU) 2021/1773 of 28 June 2021.

Candidates are guaranteed access to the records of the selection procedure pursuant Regulation (EU) 2016/679 on the protection of personal data.

The data controller is the University of Trieste – Piazzale Europa, 1 – 34127 Trieste, represented by its legal representative, the Rector.

The Head of the International Mobility Office at the University of Trieste is responsible for data processing.

Pursuant to Italian Law No 241/90 and subsequent amendments and additions, the staff member in charge of the administrative procedure is the Head of the International Mobility Office at the University of Trieste.

For anything not specified in this call, please refer to the current legislation on the subject, to the Regulation on International Mobility of Students and to other provisions in force at the University of Trieste.

Updated information on Regulation (EU) 2016/679 is available on the [dedicated section](#) of the University website:



ARTICLE 8 – FINAL PROVISIONS

This call for applications and the list of selected and eligible candidates will be published on the [University Official Register](#) and on the call webpage. These publications shall have the status of full official notification.

For all communications and for the transmission of official documents between students and the University, both parties should only use the institutional email address assigned to them by the online academic services Esse3 when they first enrolled at the University. Requests and communications from private email addresses will not be considered.

Applicants are required to read the call, information, notices, instructions, forms and guidelines published and continuously updated on the call webpage, as well as the [University Regulation on International Mobility of Students](#).

Students are obliged to comply with all requirements communicated by the International Mobility Office.

Applicants are responsible for all procedures and costs related to entry visas in the host country and/or to international insurance policies required by the host institution. The host institution may also require a health certificate and/or a financial certificate to attest to the availability of sufficient funds to cover living costs during the mobility period. It should be noted that in order to obtain a visa, some countries require proof of sufficient financial resources. The minimum amount may vary and may be higher than the grant for the mobility period itself. It should also be noted that the procedures for issuing a visa can be expensive, complex and lengthy. It is therefore advisable to obtain all information well in advance.

Please note that the requirements for entry into some countries depend on the candidate's nationality. Applicants must inform themselves in good time about the requirements and documentation needed for entry and their stay for study purposes in the host country by contacting the relevant diplomatic representatives in Italy. Applicants are responsible for all procedures and costs related to entry visas and/or residence permits in the host country. In the case that an applicant is not issued a visa, the University of Trieste is not liable, even after a grant has been awarded.

Selected candidates who receive the first instalment in accordance with Article 2 will be required to return the amount received if they do not obtain a visa and are therefore be unable to carry out their mobility period.

During the mobility period students will keep their student status at the University of Trieste. The host institution may require the payment of contributions for compulsory guidance activities or other services. Applicants must inform themselves about any such costs.

Mobility periods may vary depending on the programme and academic calendar of the host institution. Applicants are responsible for obtaining these details themselves from the host institution.



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During the mobility period, students will not be able to take exams or any complete other official degree-related activity at the University of Trieste or any other institutions.